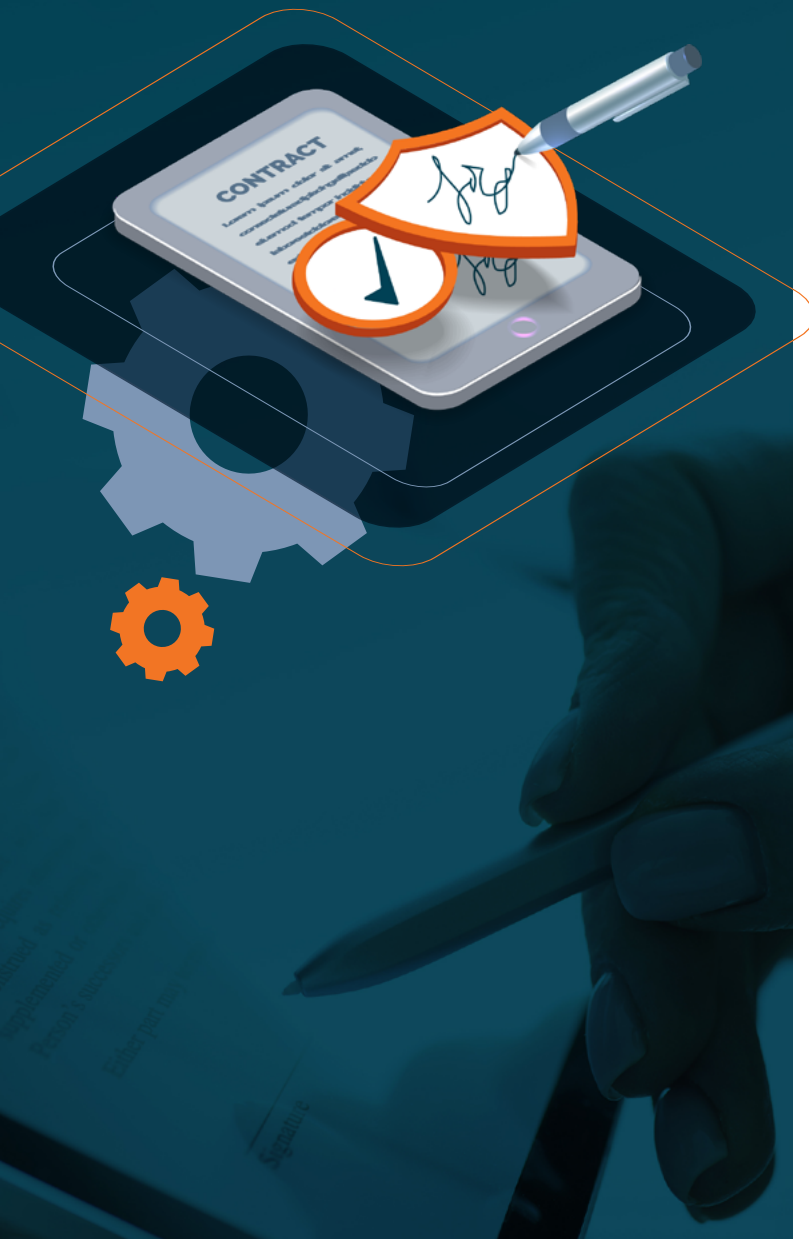


OL[®] Connect

Add an automated process to collecting digital signatures for documents and contracts



Electronic Signatures is the blanket term used to describe Cloud-based services that allow organisations to send contracts and other documents to users and get signatures and acceptance of the document, in any location or device. These services are gradually starting to replace the in-person wet signatures that have normally been used previously.

Manual processing

- Upload the document to the e-signature provider and select the recipients, as well as the information needed from each signer.
- The signers receive an email from the e-signature provider and can then easily sign the documents.
- These can thereafter be saved and indexed to the Content Services using an indexing profile for fast processing.



Paper-based processes have many drawbacks:

- ⊗ 5% of delivery slips are lost and must be re-submitted and re-signed
- ⊗ High costs to print and scan paper documents when a content management system is in place
- ⊗ Manual ranking when no content management system is used
- ⊗ Manual insertion of attachments in the final invoice

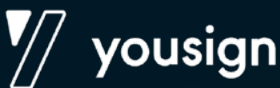
Who we work with



DocuSign



scribe.



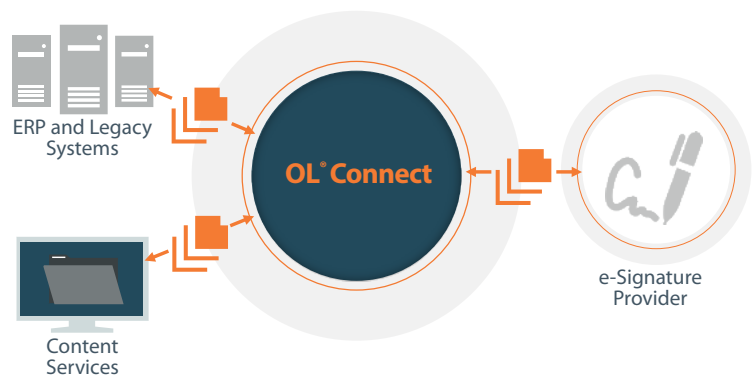
You're aware of the value of securing your customers' signatures and are eager to have this process evolve in your company?

Visit olconnect.com

Automated processing

OL Connect acts as middleware

- o Automatically send documents requiring a signature and save them without any user interaction - according to the pre-configured signing template.
- o Once signed, the documents are downloaded from the e-signature provider.
- o They are then saved back into the Content Services System without any user interaction.



OL Connect brings ...

Integration between Legacy Systems – Digital Signature – ECM

Documents that are produced in batches, e.g. insurance documents, volume customer contracts, etc.

- o Add personalisation to the contract (similar to correspondence management) – Correct T&C, paragraphs based on data
- o Add automation to the process to get the document to the signee – Which is currently a manual process
- o Add automation to the back-end process – get the document to the correct departments and ECM system
- o Trigger other document processes: invoice, delivery, etc.

